



Lambton · Kingsway
Before & After
School Program

Child's Name: _____
Surname First Name

☐ Male ☐ Female

Address: _____
Street postal code

Date of Birth: ____ / ____ / ____
Day Month Year

Requested Admission Date: ____ / ____ / ____ Child's grade on requested admission date: ____
Day Month Year

Is this child a sibling of a current registrant? ☐ No ☐ Yes Name of sibling _____

Please confirm that your child does/ or will be attending Lambton Kingsway school: ☐ No ☐ Yes

CONTACT:

Name: _____ Relationship _____

Home Phone: (____) _____ Business Phone: (____) _____

Cell Phone: (____) _____ email address: _____

I understand having a spot in the kindergarten program, does not guarantee a spot in the school age program. I agree with the Terms of Application, and I am a Parent or Guardian with custody of the child.

☐ No ☐ Yes

OFFICE USE ONLY

Date received: ____ / ____ / ____ Time Received: ____
Month Day Year

525 Prince Edward Drive, Etobicoke, ON M8X 2M6

Phone: (416) 394-6400

Email: admin@lambtonkingswaybanda.com

www.lambtonkingswaybanda.com

Application/Waiting list policy

1. No fees are required to place a child's name on the waiting list.
2. An applicant must complete an application form and submit it to the Program to be placed on a waiting list.
3. Each applicant's position on the waiting list is determined by the date on which the applicant's completed application is received by the Program (the Application Date) – with earliest Application Date being ordered at the top of the list.
4. The Program will fill available spots based on waiting list position – starting from the earliest Application Date, with the following exception:
 - a) **The Sibling Rule** – Siblings of current registrants will be given priority. This means that any available spots in the program will first be filled by siblings of current registrants who are on the waiting list. Ordering among siblings on the waiting will be determined by Application Date (with the earliest Application Date being the top of the list). However, if the registered sibling(s) of an applicant leave the Program, the sibling on the waiting list will no longer be given priority and their position on the waiting list will be determined solely by Application Date.
5. The application will be moved to the waiting list for the following September start if a space is not available in the year requested and order will be maintained based on the Application Date.
6. If a space is offered part way through the school year, and it is declined because child-care arrangements are in place, the original Application Date will remain in effect.
7. If a registrant withdraws from the Program and then wishes to rejoin at a later date, a new application will be required, and will be subject to the rules set out in this Policy.
8. The Program will maintain an application on the waiting list until:
 - The Program is unable to contact the applicant after several attempts;
 - The applicant advises that the spot in the Program is no longer required; or
 - The applicant declines a spot when one becomes available at the start of the school year.
9. In situations where there are available spots in the Program in the last few months of the school year, and a waiting list for the following school year, the Program may:
 - freeze enrollments to the Program to ensure spots in the Program for the following school year are fairly allocated taking into account waiting list applicants; or
 - continue enrollments for the balance of the school year with the understanding that registrants may not have a spot in the Program for the following school year. In this instance, the child's position on the waiting list will be determined by the original Application Date.

Fees

Upon acceptance of an offer of a spot in the Program, a one-time non-refundable payment of \$100 will be required.